

**Minutes of the Regular Council Meeting of the Municipality of Litchfield
held on January 6, 2014 at the Litchfield Municipal Office**

**Present: Mayor Colleen Lariviere, Ken O'Leary, Dennis Dubeau, Emile Morin,
Joe Belanger, Terry Racine and Donald Graveline**

**The office clerk Julie Bertrand , Bob Smith lead hand and Doug Corrigan,
building inspector are also present**

Question period: No visitors present

2014-01-195

Adoption of Agenda

**Moved by Emile Morin and unanimously resolved to adopt the agenda
for January 6, 2014 presented.**

Carried

2014-01-196

Adoption of Minutes

**Moved by Ken O'Leary and unanimously resolved to adopt the minutes of
December 2, 2013 as prepared and presented.**

Carried

2014-01-197

Meeting Clerk

**Moved by Ken O'Leary and unanimously resolved to have Julie Bertrand
as Clerk for this meeting**

Carried

2014-01-198

Description of work –Blue Heron

**Moved by Donald Graveline and unanimously resolved to ask Blue Heron for a
description and estimate of work to be done at the Brown Heinz dwelling
situation on Litchfield Lake road.**

Carried

**2014-01-199
blocks**

Safety signage- Rink Road

Moved by Joe Belanger and unanimously resolved to clearly identify the

**at the Rink Rd and snowmobile trail leading to Mickeys Creek for safety and
visibility**

Carried

**2014-01-200
plans**

Subdivision of Lots

**Moved by Joe Belanger and unanimously resolved to approve subdivision
of the following lots:**

Lot # 5434869 Kerri Ann St Jean

Lot # 5434870 Timothy St Jean

Lot # 3685674 Brian Lepack

Lot # 5450764, Lot # 5450765, Lot # 5450766, Lot #5450767 Gerard Lariviere

**Lot# 5447748, Lot# 5447749, Lot# 5447750, Lot#5447751 SSPM Pontiac, LP
It is noted lot #5447751 is a private entrance for SSPM Pontiac, LP**

Carried

2014-01-201

Certificate of location-Ministry of Environment

**Moved by Emile Morin and unanimously resolved that the building inspector
notify Roger Pilon that the Ministry of Environment has requested a
certificate of location for the building, and this, to ensure that the building and
septic system are within legal specifications.**

Carried

January 2014

2014-01-202 Subdivision plan amendment
Moved by Denis Dubeau and unanimously resolved to accept the requested proposed amendment to Charles Heaphy's subdivision plan, Decision # 200723 dated August 5, 1993, as presented to the municipality.
Carried

2014-01-203 Housing of fire truck
Moved by Emile Morin and unanimously resolved to waive the fee of \$1200 for the housing of Campbell's Bay's/Litchfield fire truck with the understanding that the administration fee has not been raised and remains at \$2500/year
Carried

2014-01-204 Overtime hours-municipal employees
Moved by Ken O'Leary and unanimously resolved to accept the overtime hours for Bob Smith, Gerry Graveline and Bruce Morin, with the understanding that these hours must be taken by May 1, 2014 and approved by the Foreman as to when the hours are taken. A copy of the said resolution will be given to each employee
Carried

2014-01-205 Reimbursement by-law 2010-10

Whereas the borrowing by-law 2011-10;

Whereas the municipality must go through the financing procedure, which is specified in the municipal regulation for a borrowing by-law surpassing the amount of 100 000\$.

Therefore,

It is motioned by Donald Graveline and unanimously resolved that the amount of 315 008,51\$ borrowed from the Laurentian Bank for the aforesaid by-law be reimbursed.
Carried

2014-02-206 Moved by Ken O'Leary and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly invoices
Invoices paid prior to meeting: 49,645.27\$
Invoices to be paid: 481,786.35\$

Total amount: 531,431.62\$

Certificate of availability
I, Connie Levesque, Director General Interim of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bills totalling , 531,431.62\$, for the month of January 2014.

Signed: _____ Date: _____

Connie Levesque
Director General Interim

January 2014

It is noted that Promutuel Insurance will be contacted to schedule a meeting to discuss the municipal coverage.

2014-01-207 Code of Ethics-expense
Moved by Joe Belanger and unanimously resolved to authorize an expense of 1280\$(taxes included) for the course in relation to the Code of Ethics. The following members of council will take the courses; Donald Graveline, Terry Racine, Ken O'Leary and Mayor Colleen Larivière. The registration for the course will be done by the office clerk.
Carried

It is noted that members of council will attend the CN meeting on Jan 20,2014 in Bristol.

2014-01-208 Calendar of regular meetings of council- By-law
Moved by Ken O'Leary and unanimously resolved to adopt the calendar for the regular meetings of council as presented. The by-law will be posted at the usual locations.
Carried

2014-01-209 Notice of Motion
Notice of motion is given by councillor Ken O'Leary that at a subsequent meeting of council a by-law regarding the General Tax Rate and services for 2014 will be presented to council.
Carried

It is noted that a Building Committee will be formed to start discussion and actions towards obtaining a new office building.

2014-01-210 In-Camera
9:20pm
Motioned by Ken O'Leary and unanimously resolved to go in camera at 9:20pm
Carried

2014-01-211 Out-of-Camera
Motioned by Ken O'Leary and unanimously resolved to go out of camera at 10pm.
Carried

2014-01-212 Office Clerk
Motioned by Ken O'Leary and unanimously resolved to appoint Julie Bertrand as office clerk for the municipality of Litchfield. Mrs. Bertrand's hours will be from Monday to Friday from 9am to 4pm, and this, until the return of Director General Jacqueline Brisebois.
Carried

2014-01-213 Closing of the meeting
Motioned by Donald Graveline and unanimously resolved to end the meeting.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Office Clerk