

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on December 7, 2015 at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Émile Morin, Ken O'Leary, Joe Belanger, Terry Racine and Donald Graveline.

Also present: Interim director general, Julie Bertrand and Municipal inspector Doug Corrigan.

Quorum is met and Mayor Colleen Larivière presides the meeting.

2015-12-431

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for December 7, 2015 as presented.

Carried

2015-12-432

Adoption of Minutes

It is moved by Ken O'Leary and unanimously resolved to adopt the minutes of November 2, 2015 as presented.

Carried

URBANISM

Subdivision Plans

2015-12-433

It is moved by Emile Morin and unanimously resolved to approve survey plans for lots #5804701, #5804702 and #5804703 for Mr Greg Hunt submitted by Michel Fortin according to his minutes #26656 dated October 26,2015.

Carried

2015-12-434

Motion to sell property on chemin McGuire

It is moved by Donald Graveline and unanimously resolved that the municipality will sell municipal property on chemin McGuire, located between Carrie Alexander and Sandra Demers. It is also noted that all costs related to the transfer is the responsibility of the purchaser.

Carried

2015-12-434

Complaint-42 chemin Lac Lawless

It is moved by Joe Belanger and unanimously resolved that the Municipal Inspector send a letter to the property owner at 42 ch. Lac Lawless requesting that the debris resulting from the building demolition be removed from the property.

Carried

2015-12-435

Request to have a street light installed on chemin Flood

It is moved by and unanimously resolved to contact Hydro in regards to information on this issue.

Carried

Equipment

2015-12-436 It is moved by Denis Dubeau and unanimously resolved to purchase 8 rims for the 2010 International truck. This expense of \$800+taxes is authorized from the budgetary item "truck repairs" from the 2016 provisional budget.
Carried

Human Resources

Holiday Hours

2015-12-437 It is moved by Ken O'Leary and unanimously resolved that the municipal office will be closed from December 22, 2015 to January 4, 2016 inclusive.
Carried

Chainsaw safety course

2015-12-438 It is moved by Ken O'Leary and unanimously resolved that the municipal employees Gerald Graveline and Bruce Morin attend a 2 day chainsaw safety course. This expense of \$381.00/person is authorized from budgetary item "overhead - training" from the 2016 provisional budget.
Carried

TRANSFER SITE

Heat source

2015-12-439 It is moved by Terry Racine and unanimously resolved to purchase a wood stove for the building at the transfer site. This expense of \$300 is authorized from the budgetary item "transfer site maintenance" from the 2015 provisional budget.
Carried

Finance

Payment of invoices

2015-12-440 It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid prior to meeting: \$20 686.89
Invoices to be paid: \$50 449.38
Total amount of invoices: \$ 71136.27

Certificate of availability

I , Julie Bertrand, Interim Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$71 136.27for the month of December 2015.

Signed: _____

Date: _____

Julie Bertrand
Interim Director General

MISCELLANEOUS

It is noted that the correspondence was read to council.

It is noted that a letter from Mr Cletus Ferrigan was read to council.

Territory Development Fund

2015-12-441

It is moved by Joe Belanger and unanimously resolved that the municipality apply for funding from the MRC Territory Development Fund to support the Municipality of Litchfield's Community Halte Improvement and Development Project. It is also resolved that Municipality of Litchfield is asking for funding in the amount of \$34043.19 and that the Municipality will contribute the amount of \$4255.40 in funds and \$4255.40 in labor and materials . These amounts to be considered as the municipal contribution requirement of 20% of the projects grand total estimated costs of \$42603.98.

Carried.

Motion to go In-camera

2015-12-442

It is moved by Terry Racine and unanimously resolved to go in-camera at 21h10.

Adopted

Motion to go out of camera

2015-12-443

It is moved by Ken O'Leary and unanimously resolved to go out of camera at 21h25.

Adopted

Employee salaries

2015-12-444

It is moved by Emile Morin and unanimously resolved that the road maintenance employees and the Office clerk receive a 5% increase in earnings effective January 1, 2016. It is also resolved that the Interim Director General will receive a salary increase to \$41,000/year commencing January 1, 2016 and additional increases of \$4500.00 on January 1, 2017 and January 1, 2018.

Carried

Motion to adjourn

2015-11-445

It is moved by Ken O'Leary and unanimously resolved to close the meeting at 22h00.

Adopted

Colleen Larivière
Mayor

Julie Bertrand
Interim Director General