

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on April 3rd, at 7pm at the municipal office located at 1362 rte 148 Campbells Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Emile Morin, Donald Graveline, Joe Belanger and Terry Racine.

Also present: Director General, Julie Bertrand and municipal inspector Robert Carle.

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2017-04-64 It is moved by Donald Graveline and unanimously resolved to adopt the agenda for April 3rd, 2017 with additions.
Carried

Adoption of Minutes

2017-04-65 It is moved by Donald Graveline and unanimously resolved to adopt the minutes of March 6th, 2017 as presented.
Carried

URBANISM

Municipal Inspector Report

2017-04-66 It is moved by Emile Morin and unanimously resolved to approve the municipal inspector's report as presented.
Carried

Subdivision Plans – lot # 3546087

2017-04-67 It is moved by Terry Racine and unanimously resolved to approve the subdivision plans, for Mr Emile Morin for lot # 3546087, submitted by Michel Fortin from his minutes # 27875 dated March 16, 2017.
Carried

Laforet exit project

2017-04-68 Whereas the municipal council has reviewed a cost estimate provided by WSP for the modifications and new construction of the Laforet exit;
Whereas the municipality is eligible to apply for government grants for financial aid for these modifications;
Whereas the municipality has met with the adjacent landowners;
Whereas the municipality will continue discussions with Mr Charles Heaphy and the Jardin Educatif;
Whereas the municipality will apply for permission to use funds from the gas tax transfer in order to finance the municipal cost share;
Whereas it will be necessary to obtain authorization from the CPTAQ;
Whereas the municipal council has decided to proceed with multiple grant applications and the CPTAQ authorization applications;
Therefore
It is moved by Denis Dubeau and unanimously resolved to authorize the Director General, Julie Bertrand and representatives from the firm WSP to complete all documentation regarding this required applications.
Carried

April 2017

2017-04-69 **Municipal Urban Planning by-laws Project 1**
Whereas the municipality has hired urbanist Stéphane Doré to revise the urban planning by-laws;
Whereas the Project 1 by-laws 2017-225, 2017-226, 2017-227, 2017-228 and 2017-229 have been presented to council;
Whereas the municipal council members have reviewed the Project 1 by-laws 2017-225, 2017-226, 2017-227, 2017-228 and 2017-229;
Whereas the municipal council approves the revisions in their totality as prepared by Urbanist Stéphane Doré;
Whereas it is required by law that a public consultation be held to present the Project 1 By-laws 2017-225, 2017-226, 2017-227, 2017-228 and 2017-229;
Therefore
It is moved by Donald Graveline and unanimously resolved that council adopt Project 1 By-laws 2017-225, 2017-226, 2017-227, 2017-228 and 2017-229. It is also resolved that a public consultation meeting be held at the municipal office on April 26, 2017 at 7pm and that a public notice advising taxpayers be placed in the local newspaper.
Carried
*It is noted that council received copies of the by-laws therefore the reading of the by-laws was dispensed of.

ROADS/EQUIPMENT

2017-04-70 **Tender for the 2017 municipal 03/4 gravel supply**
Whereas the Municipality of Litchfield sent out calls for tender 2017-03-78 for the 2017 municipal supply of 5000m.t. of 0 ¾ gravel;
Whereas the municipality received 2 tenders as follows:
Morin Sand and Gravel - \$6.96/m.t. tax included
Brian Stanton Enterprises - \$5.72/m.t. tax included
Therefore,
It is moved by Donald Graveline and unanimously resolved to accept the offer to tender from Brian Stanton Enterprises for the price of \$5.72/m.t. taxes included. This expense is authorized from the budgetary item "gravel expense" from the 2017 provisional budget.
Carried

2017-04-71 **Storage container**
It is moved by Terry Racine and unanimously resolved to authorize the purchase of a 40ft x 9.5ft x 8ft steel storage container. This expense is authorized from the budgetary item "tools and supplies" from the 2017 provisional budget.
Carried

FINANCE

Payment of invoices

2017-04-72 It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 52 061.73

Invoices to be paid: \$119338.05

Total amount of invoices: \$171 399.78

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$171 399.78 for the month of April 2017.

Signed: _____ Date: _____

Julie Bertrand, Director General

Bourse Pontiac donation request

2017-04-73 It is moved by Donald Graveline and unanimously resolved to donate \$200.00 towards the Bourse Pontiac bursary for Litchfield graduates.

Carried

2017 Beaver Control

2017-04-74 It is moved by Donald Graveline and unanimously resolved to accept the offer of beaver control for the 2017 season from Mr Chris Sauriol. This expense of \$440/month for 7 months is authorized from the budgetary item "beaver control" from the 2017 provisional budget.

Carried

Lawn tractor purchase

2017-04-75 It is moved by Denis Dubeau to approve the purchase of a lawn tractor at the cost of \$4000 and a trailer at the cost of \$3000. These expenses authorized from the budgetary item "lawn tractor" from the 2017 provisional budget.

Carried

CORRESPONDENCE

It is noted that the correspondence was read and discussed with the members of council.

Motion to adjourn

2017-04-76 It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 9:05 pm.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General