

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on April 3rd, 2018 at 6pm.at the municipal office located at 1362 rte 148 Campbell's Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin and Terry Racine.

Also present: Director General, Julie Bertrand, Gerald Graveline and Robert Carle.

Visitors- Billy Leveris

Quorum is met and Mayor Colleen Larivière presides the meeting.

2018-04-59

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for April 3rd, 2018 with additions.

Carried

2018-04-60

Adoption of Minutes

It is moved by Emile Morin and unanimously resolved to adopt the minutes of March 5th, 2018 as presented.

Carried

URBANSIM

Municipal Inspectors Report

2018-04-61

It is moved by Donald Graveline and unanimously resolved to approve the municipal inspector's year monthly report and to authorize payment for kilometres submitted.

Carried

Legal Services

2018-04-62

It is moved by Emile Morin and unanimously resolved to hire the legal firm Deveau Avocats to represent the Municipality at the Tribunal hearing set for April 24, 2018 regarding matricule # 9875-95-6407.

Carried

Procedures to establish taxation on evaluation for part of the immoveable for matricule #9764-41-8307

2018-04-63

It is moved by Denis Dubeau and unanimously resolved to take the necessary procedures in establishing taxation on evaluation for part of the immoveable for matricule # 9764-41-8307.

Carried

Cold Patch

2018-04-64

It is moved by Donald Graveline and unanimously resolved to authorize the purchase of 7 tons of cold patch. This expense of \$134/ton plus delivery is authorized from the budgetary item " cold patch" from the 2018 provisional budget.

Carried

Calcium

2018-04-65 It is moved by Denis Dubeau and unanimously resolved to accept the offer of prolongation from Multi Route for the supply of 77 000 litres of calcium chloride at the price of .275/litre delivered. This expense of \$24 700.08 is authorized from the budgetary item "Calcium" form the 2018 provisional budget.
Carried

Safety inspection for the 1998 International truck

2018-04-66 It is moved by Donald Graveline to perform minor repairs and to have a safety inspection performed on the 1998 international truck.
Carried

PAARRM grant- road repairs

2018-04-67 It is moved by Donald Graveline and unanimously resolved to apply for funds from the PAARRM grant for the following roads/projects: Bank, Montagne, Stevenson, Pilon and Sloan.
Carried

Purchase of blades for the graders

2018-04-68 It is moved by Emile Morin and unanimously resolved to authorise the purchase of grader blades. This expense off approximately \$2000.00 is authorised from the budgetary item "equipment supplies" from the 2018 provisional budget.
Carried

FINANCE

Payment of accounts

2018-04-69 It is moved by Terry Racine and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 22 252.17

Invoices to be paid: \$ 28 364.33

Total amount of invoices: \$50 616.50

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$50 616.50 for the month of April 2018.

Signed: _____

Date: _____

Julie Bertrand, Director General

Carried

2018-04-70 Adoption of Project Borrowing By-law 2018-237
Whereas a notice of motion was given by Emile Morin at a meeting of council held on March 5, 2018;
Whereas the members of council have received a copy of the project by-law 2018-237 more than 72 hours prior to the presentation of said project by-law;
Therefore,
It is moved by Emile Morin and unanimously resolved to adopt project by-law 2018-237 as presented.
Carried

2018-04-71 Application to CPTAQ requesting permission to construct a road on lot#3545 997 located in an agricultural zone.
Whereas the Municipality has prepared a project to construct a road on the lot # 3545 997 located in the agricultural zone on the territory of Litchfield;
Whereas the purpose for the construction is, for reasons of public safety and security, to relocate the Laforet/rte 148 exit;
Whereas the purchase of a portion of lot # 3545 997 is required to proceed with the project;
Whereas CPTAQ approval is required for the construction;
Therefore,
It is moved by Emile Morin and unanimously resolved to authorize Mr. Robert Carle, Building Inspector, to proceed with the application to the CPTAQ. This expense of \$296.00 is authorized for the TEQC funds.
Carried

2018-04-72 Survey of lots required for the relocation project of Laforet/rte 148 Exit
Whereas the municipality has prepared a project for the relocation of the Laforet/rte 148 exit;
Whereas it is required to purchase part of lot # 3545997 belonging to the Jardin Éducatif and part of lots #4003 417 and #4003 435 belonging to Charles Heaphy.
Whereas it is necessary to have these lots surveyed prior to purchase;
Whereas the municipality has assumed responsibility for the costs related to the surveys;
Therefore,
It is moved by Denis Dubeau and unanimously resolved to authorize the surveyor firm Fortin Lebel to proceed with the surveys as required.
Carried

2018-04-73 Chamber of Commerce membership renewal
It is moved by Donald Graveline and unanimously resolved to authorize the renewal of the Chamber of Commerce membership for the year 2018. This expense of \$143.72 is authorized form the budgetary item “ membership fees” from the 2018 provisional budget.
Carried

2018-04-74 **Tender 2018-03-49 – 0 ¾ gravel supply for 2018**
Whereas the municipality sent out a call for tender 2018-03-49;
Whereas the call for tenders were sent to 3 suppliers;
Whereas the following 3 suppliers submitted the following tenders for supply of a minimum of 5000 m.t of 0 ¾ gravel :
 Campbell's Bay Cement: \$5.74 / metric ton, taxes included
 Morin Sand & Gravel: \$6.41/ metric ton, taxes included
 Brian Stanton Ent. Ltd: \$5.69/ metric ton, taxes included
Therefore ,
It is moved by Terry Racine and unanimously resolved to accept the offer made by Brian Stanton Ent. Ltd at the price of \$5.69/m.t. taxes included.
Carried

2018-04-75 **Pontiac MRC pool project**
Whereas a project for a pool on the territory of MRC Pontiac has been discuss numerous times at the tables of Mayor's at the MRC;
Whereas no information or study results have been provided;
Whereas the members of the Council of the Municipality of Litchfield feel that they are other priorities of greater importance for the taxpayers of Litchfield and the citizens of Pontiac;
Whereas the members of the Council of the Municipality of Litchfield do not want to burden the taxpayers of Litchfield with undisclosed costs related to construction and maintenance of a pool;
Therefore,
It is moved by Denis Dubeau and unanimously resolved that the Municipality of Litchfield does not support the Pool project at this time.
Carried

2018-04-76 **HUMAN RESOURCES**
Summer hours start date for Mr. Sauriol
It is moved by Donald Graveline and unanimously resolved that Mr. Chris Sauriol is to start on summer hours on April 9th, 2018 if weather permits.
Carried

*It is noted that Mr Billy Leveris was present to request repairs to Stevenson Road.

Correspondence
It is noted that the correspondence was read and discussed with the members of council.

2018-04-77 **Motion to adjourn**
It is moved by Emile Morin and unanimously resolved to close the meeting at 7:06 pm.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General