

## **MUNICIPALITY OF LITCHFIELD**

Minutes of the regular council meeting held on June 4<sup>th</sup>, 2018 at 7 p.m. at the municipal office located at 1362 rte 148 Campbell's Bay, Quebec.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, John Stitt and Terry Racine.  
Also present: Director General, Julie Bertrand, Municipal Inspector, Robert Carle and leadhand, Gerald Graveline.

Quorum is met and Mayor Colleen Larivière presides the meeting.

2018-06-100

### **Adoption of Agenda**

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for June 4<sup>th</sup>, 2018 with additions.

Carried

2018-06-101

### **Adoption of Minutes**

It is moved by Denis Dubeau and unanimously resolved to adopt the minutes of May 1<sup>st</sup> and May 7<sup>th</sup>, 2018 with corrections.

Carried

## **URBANSIM**

### **Municipal Inspectors Report**

2018-06-102

It is moved by Emile Morin and unanimously resolved to approve the municipal inspector's monthly report and to authorize payment for kilometres submitted.

Carried

### **Request to CPTAQ for lot # 3351767**

2018-06-103

WHEREAS the owners of the immovable located at 244 Rte 301 South submitted a request to the Commission de la protection du territoire agricole du Quebec for part of lot #3351767 for the alienation, subdivision and use other than agricultural of a parcel of land with a surface of 5000 square meters to be taken from the land of 45.4 hectors;

WHEREAS the request is to detach this parcel of land of 5000 square meters from lot #3351767 to allow the construction of a residence for their daughter;

WHEREAS the Municipal Council of Litchfield adopted the resolution 2018-05-84 on May 1<sup>st</sup>, 2018 by which they supported the request for the subdivision of 5000 square meters.

THEREFORE it is moved by Emile Morin and unanimously resolved that the municipality of Litchfield confirms its support of the resolution 2018-05-84.

Carried



**2018-06-108**      **Approval of 2018 Road Inspection Report and Works to be carried out.**  
It is moved by Donald Graveline and unanimously resolved to adopt the 2018 Road Inspection Report presented by the Road Committee, with additions to a replacement of a culvert on Stevenson road. It is also resolved to approve all the work and expenses related to the adopted report and works to be carried out in 2018.  
Carried

**\*Note of correction to By-law 2018-237.** It is noted that the 1<sup>st</sup> certified copy of the by-law 2018-237 was the result of an obvious error in translation and was replaced by the corrected version.

**FINANCE**

**2018-06-109**      **Payment of accounts**  
It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.  
Carried

**Monthly Invoices**

Invoices paid prior to meeting: \$ 11640.46

Invoices to be paid: \$ 82943.41

Total amount of invoices: \$94583.87

**Certificate of availability**

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling, \$ 94583.87 for the month of June 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Julie Bertrand, Director General

**2018-06-110**      **Change of MTQ grant programming for AIRRL**  
ATTENDU QUE La Municipalité de Litchfield a pris connaissance des modalités d'application du volet Accélération des investissements sur le réseau routier local (AIRRL) du Programme d'aide à la voirie locale (PAVL) ;  
ATTENDU QUE La Municipalité désire présenter une demande d'aide financière au ministère des Transports, de la Mobilité durable et de l'Électrification des transports (MINISTÈRE) pour la réalisation de travaux admissibles dans le cadre du volet AIRRL du PAVL ;  
ATTENDU QUE La Municipalité de Litchfield s'engage à obtenir le financement nécessaire à la réalisation de l'ensemble du projet, incluant la part du MINISTÈRE ;  
ATTENDU QUE seuls les travaux réalisés après la date figurant sur la lettre d'annonce sont admissibles à une aide financière ;  
ATTENDU QUE La Municipalité de Litchfield choisit d'établir la source de calcul de l'aide financière selon l'option suivante :  
**L'estimation détaillée du coût des travaux ;**  
POUR CES MOTIFS, sur la proposition de Terry Racine , appuyée par Donald Graveline, il est unanimement résolu et adopté que le conseil de autorise la présentation d'une demande d'aide financière pour les travaux admissibles, confirme son engagement à faire réaliser les travaux selon les modalités établies et reconnaît qu'en cas de non-respect de celles-ci, l'aide financière sera résiliée.  
Carried

**2018-06-111**      Change of MTQ grant programming for RIRL  
ATTENDU QUE La Municipalité de Litchfield a pris connaissance des modalités d'application du volet Redressement des infrastructures routières locales (RIRL) du Programme d'aide à la voirie locale (PAVL) ;  
ATTENDU QUE les interventions visées dans la demande d'aide financière sont inscrites à l'intérieur d'un plan d'intervention pour lequel la MRC PONTIAC a obtenu un avis favorable du ministère des Transports, de la Mobilité durable et de l'Électrification des transports (MINISTÈRE).  
ATTENDU QUE désire présenter une demande d'aide financière au MINISTÈRE pour la réalisation de travaux admissibles dans le cadre du volet RIRL du PAVL;  
ATTENDU QUE seuls les travaux réalisés après la date figurant sur la lettre d'annonce sont admissibles à une aide financière ;  
ATTENDU QUE La Municipalité de Litchfield s'engage à obtenir le financement nécessaire à la réalisation de l'ensemble du projet, incluant la part du MINISTÈRE ;  
ATTENDU QUE La Municipalité de Litchfield choisit d'établir la source de calcul de l'aide financière selon l'option suivante :  
L'estimation détaillée du coût des travaux ;  
POUR CES MOTIFS, sur la proposition de Terry Racine, appuyée par Donald Graveline, il est unanimement résolu et adopté que le conseil de autorise la présentation d'une demande d'aide financière pour les travaux admissibles, confirme son engagement à faire réaliser les travaux selon les modalités d'application en vigueur et reconnaît qu'en cas de non-respect de celles-ci, l'aide financière sera résiliée.  
Carried

**2018-06-112**      SECURITY  
Request to MTQ  
It is moved by John Stitt and unanimously resolved to support the request of the taxpayer situated at 1207 highway 148 and to send a letter to the MTQ asking to reduce the speed limit on highway 148 for reasons of the safety of his children while boarding the school bus at this location.  
Carried

**2018-06-113**      HUMAN RESOURCES  
Student job posting  
WHEREAS the municipality has received funding through a student grant;  
WHEREAS the municipality posted the student job;  
WHEREAS the municipality received 2 applications;  
THEREFOR it is moved by Donald Graveline and unanimously resolved to accept the application from Jared Lance and to award him the position. His remuneration will be according to the municipal pay scale.  
Carried

**MISCELLANEOUS**

**FQM Convention**

2018-06-114 It is moved by Denis Dubeau and unanimously resolved to book 2 rooms in Quebec City for the FQM Convention in September 2018. This expense is authorized from the budgetary item "Convention and travel, mayor and councillors" from the 2018 provisional budget.  
Carried

**Support of Équité Outaouais for equitable funding for health, education and social justice sectors between the Outaouais region and other regions of Quebec.**

2018-06-115 WHEREAS that the health, education and social justice sectors are all underfunded in Quebec;  
WHEREAS that the Outaouais region suffers doubly from this chronic underfunding compared with other comparable regions in Quebec in that it does not receive its fair share of public funding on a per capita basis, and it therefore lacks health professionals, health workers, infrastructure and equipment, leading to among other things huge expenditure for healthcare obtained in Ontario;  
WHEREAS that the Outaouais region suffers from a lack of training programs at the college and university levels, which forces a large number of young people to leave our regions to study and not to return;  
WHEREAS that funding levels for our community organizations have been frozen for many years, and that the social service needs of disadvantaged communities are consequently not being met through a lack of means;  
THEREFORE it is proposed by Terry Racine and unanimously resolved the Municipality of Litchfield support the campaign of Équité Outaouais and request that the Government of Quebec:  
Increase significantly public funding for healthcare in the Outaouais region to reach the funding levels of other comparable regions in Quebec.  
Increase significantly the training programs at the college and university levels to fill the gap in programs that forces our youth the leave the region.  
Increase significantly funding for our community groups to enable them to adequately fulfill their community care and social justice mandate.  
Carried

**TRANSFER SITE**

**Sign purchase**

2018-06-116 It is moved by Donald Graveline and unanimously resolved to authorize the purchase of signage for the transfer site. This expense of approximately \$300.00 is authorized from the budgetary item "signs" from the 2018 provisional budget.  
Carried

HALTE

Sign purchase

2018-06-117 It is moved by Joe Belanger and unanimously resolved to authorize the purchase of 2 signs for the entrances of the municipal halte. This expense is authorized from the budgetary item "signs" from the 2018 provisional budget.  
Carried

Battery for splash pad control system

2018-06-118 It is moved by Terry Racine and unanimously resolved to authorize the purchase of an internal battery for the splash pad control system. This expense authorized from the budgetary item "rest stop maintenance" from the 2018 provisional budget.  
Carried

Correspondence

It is noted that the correspondence was read and discussed with the members of council.

\*It is noted, that at the request of the Municipality of Thorne, that Director General, Julie Bertrand, will schedule a meeting with the road committees to discuss the maintenance of Thorne's portions of Crawford, Mountain and Bolan roads.

\*It is noted that Mayor Lariviere and Director General, Julie Bertrand will meet with the youths and their parents regarding damages at the Municipal Halte.

\*It is noted that Mayor Lariviere excused herself from the meeting at 8:29 p.m. due to the possible appearance of conflict of interest regarding the matter of Gravelle Road.

\*It is noted that at 8:30 p.m. pro-mayor Denis Dubeau presides the meeting in the absence of Mayor Lariviere.

Motion to go In-camera

2018-06-119 It is moved by Emile Morin and unanimously resolved to go in-camera at 8:31 p.m.  
Carried

Motion to go out of camera

2018-06-120 It is moved by Emile Morin and unanimously resolved to go out of camera at 9:12p.m.  
Carried

**2018-06-121**

**Request to the Municipality of Litchfield to take ownership of a private road**

**WHEREAS** the municipality has received a verbal request to take over ownership of Gravelle road;

**WHEREAS** Gravelle road is a private road situated on private property;

**WHEREAS** the road committee has met with the owner of the road;

**WHEREAS** the road committee has inspected the road in question;

**WHEREAS** the Municipal Subdivision by-law 2017-226 provides requirements related to construction of roads, ditches and culverts;

**WHEREAS** the Ministry of Environment has regulations regarding installation of culverts and interference of water flow;

**WHEREAS** the municipality is responsible for side effects related to water overflow and damages caused by water originating from roads belonging to the municipality;

**WHEREAS** the municipality has an obligation to its taxpayers to ensure that taking ownership of a private road does not cause negative effects and expenses which would cause a burden to the taxpayers;

**THEREFORE** it is moved by Terry Racine and unanimously resolved to send a letter to the owner of Gravelle Road stating that in order for the Municipality to take ownership of Gravelle road the Municipality requires the following:

- 1) The road must be constructed or improved according the specifications listed in the municipal Subdivision by-law 2017-226;**
- 2) The installation of culverts must be replaced or improved according to the Ministry of Environment specifications and standards and also adhere to regulations and specifications from any other governmental departments or regional MRC regulations;**
- 3) Upon confirmation that the road is in conformity to all the above requirements and upon receiving a written attestation from a certified engineer confirming the conformity, the Municipality will take ownership of Gravelle road.**
- 4) All costs related to the construction, improvements, transfer fees, notary fees and survey fees are at the expense of the owner and will not be assumed by the Municipality of Litchfield or its taxpayers.**

**Carried**

**2018-06-122**

**Motion to adjourn**

**It is moved by Joe Belanger and unanimously resolved to close the meeting at 9:20 p.m.**

**Carried**

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**Colleen Larivière**  
**Mayor**

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**Julie Bertrand**  
**Director General**