

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on March 6th, 2019 at 7 p.m. at the municipal office located at 1362 rte 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, Terry Racine and John Stitt.
Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

Visitor: Employee Chris Sauriol was in attendance regarding employee cell phones.

2019-03-42

Adoption of Agenda

It is moved by Donald Graveline and unanimously resolved to adopt the agenda with additions for March 6th, 2019.

Carried

2019-03-43

Adoption of Minutes

It is moved by Emile Morin and unanimously resolved to adopt the minutes of February 6th, 2019.

Carried

URBANSIM

Municipal Inspectors Report

2019-03-44

It is moved by Denis Dubeau and unanimously resolved to approve the municipal inspector's monthly report and to authorize payment for kilometres submitted.

Carried

ROADS AND EQUIPMENT

Call for tender for the 2019 supply of 03/4 gravel

2019-03-45

It is moved by Emile Morin and unanimously resolved to put out a call for tender to 3 local suppliers for the 2019 supply of a minimum of 5000 m.t. of 03/4 gravel.

Carried

FINANCE

Payment of accounts

2019-03-46

It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 9775.06

Invoices to be paid: \$ 76 120.39

Total amount of invoices: \$

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$ 85895.45 for the month of March 2019.

Signed: _____

Date: _____

Julie Bertrand, Director General

March 2019

- Purchase of extended warranty for the John Deere grader**
2019-03-47 It is moved by Terry Racine and unanimously resolved to purchase the extended warranty of 72 months/6000 hours for the John Deere grader. This expense of \$4684.00 + taxes is authorized from the budgetary item “extended warranty grader ” from the 2019 provisional budget.
Carried
- Telebec Centrex contract renewal**
2019-03-48 It is moved by Emile Morin and unanimously resolved to renew the Telebec Centex contract renewal.
Carried
- Policy concerning the accepting and review of complaints regarding public contracts.**
2019-03-49 Whereas the bill 108 requires that all municipalities implement a policy concerning the reception and the examining of complaints regarding public contracts;
Whereas the municipality’s legal advisor has made an offer of service to provide a written policy for the municipality at the cost of \$750 + taxes;
Therefore,
It is moved by Donald Graveline and unanimously resolved to authorize Deveau Avocats to prepare the said policy. This expense of \$750 + taxes is authorized from the budgetary item “ legal services” from the 2019 provisional budget.
Carried
- Donation to Bourses du Pontiac**
2019-03-50 It is moved by Joe Belanger and unanimously resolved to donate \$100 to Bourses du Pontiac. This expense is authorized from the budgetary item “ goodwill gestures and donations” from the 2019 provisional budget.
Carried
- In camera**
2019-03-51 It is moved by Emile Morin and unanimously resolved to go “ in camera” at 7:40 p.m.
Carried
- Out of camera**
2019-03-52 It is moved by Emile Morin and unanimously resolved to go “out of camera” at 7:56 p.m.
Carried
- Motion to adjourn**
2019-03-53 It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 8:00 p.m.
Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General