

MUNICIPALITY OF LITCHFIELD

Minutes of the regular council meeting held on August 12th, 2019 at 7 p.m. at the municipal office located at 1362 Rte 148 Campbell's Bay, QC.

Present: Mayor Colleen Larivière, councillors Denis Dubeau, Donald Graveline, Emile Morin, Joe Belanger, Terry Racine and John Stitt.

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2019-08-139 It is moved by Donald Graveline and unanimously resolved to adopt the agenda, with additions, for August 12th, 2019.
Carried

Adoption of Minutes

2019-08-140 It is moved by Emile Morin and unanimously resolved to adopt the minutes of July 8th, 2019 regular meeting.
Carried

URBANSIM

Complaint regarding construction on lot number 3 545 988

2019-08-141 Whereas the Municipality has been informed of a complaint and questions, sent to the MRC Pontiac, regarding the construction of buildings and the conformity of the septic system on lot # 3 545 988 on the territory of Litchfield;
Whereas portions of the construction are question has not been approved by the issuing of a building permit;
Whereas the conformity of the construction is in question;
Whereas the municipality must ensure the conformity to all municipal by-laws and regulations;
Therefore,
It is moved by Emile Morin to have the municipality's legal advisor send a letter to the property owner of lot number 3 545988 advising the owner of the complaint and to request details.
Carried

Complaint regarding noise at 17 chemin Wilson

2019-08-142 Whereas the municipality has received multiple complaints regarding excessive noise at 17 chemin Wilson on 2 occasion this summer;
Whereas the municipality was not made aware of any events taking place;
Whereas the owners of the property did not request an event permit to extend the time limit for noise;
Whereas the municipality advised the Sureté du Quebec regarding the possibility of an event occurring on August 2, 3 and 4th, 2019 and that the owners did not request an event permit and that complaints had been received;
Whereas the SQ agreed to look into the event and advise the owners about the by-law regarding the time for noise;
Therefore,
It is moved by Emile Morin and unanimously resolved to send a letter to the property owner at 17 chemin Wilson to advise them of the complaints and the SQ By-law regarding noise.
Carried

August 2018

ROADS

Authentication of email resolution 2019-07-06

2019-08-143

It is moved by Emile Morin and unanimously resolved to authenticate the Email Resolution #2019-07-06

It is moved by Emile Morin and unanimously resolved to approve the additional expense of \$10,000.00+ taxes for brushing on Crawford Road.
Carried

***It is noted that councillor Denis Dubeau left his seat at 720 p.m.**

Policy for determining the maintenance of municipal roads

2019-08-144

It is moved by Terry Racine and unanimously resolved that the municipality will prepare a policy to determine the maintenance of municipal roads.

Carried

Tender process for engineering services for soil stability and movement studies required for the repairs to a portion of Pilon Road.

2019-08-145

Whereas a portion of the Pilon road sustained damages due to a landslide;
Whereas the Ministry of Public Security and the Ministry of Transport have inspected the site and have provided technical recommendations of procedures to take in order to proceed with repairs;

Whereas these repairs are subject to soil stability and movement studies;
Whereas the services of an engineering firm are required;

Therefore,

It is moved by John Stitt and unanimously resolved to put out a call for tender for the engineering fees required for the soil stability and movement studies. It is also resolved that the MRC engineer will assist in preparing the tender documents.

Carried

FINANCE

Payment of accounts

2019-08-146

It is moved by Emile Morin and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid prior to meeting: \$ 16 279.47

Invoices to be paid: \$43879.70

Total amount of invoices: \$60 159.17

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totalling \$60 159.17 for the month of August 2019.

Signed: _____

Date: _____

Julie Bertrand, Director General

August 2019

HALTE

Authentication of email resolution 2019-07-06

2019-08-147

It is moved by Emile Morin and unanimously resolved to authenticate the Email Resolution #2019-07-06

It is moved by Emile Morin and unanimously resolved to approve the expense of \$350.00 + taxes to paint the floors in both washrooms and the walls in the men's washroom.

Carried

Replacement of fencing at the municipal Halte

2019-08-148

It is moved by Donald Graveline and unanimously resolved to replace the fencing at the municipal halte. This expense of approximately \$1400.00 plus taxes is authorized from the budgetary item " Halte repairs and maintenance" from the 2019 provisional budget.

Carried

MISCELLANEOUS

Authorization for the DG to attend the ADMQ Coloque

2019-08-149

It is moved by Donald Graveline and unanimously resolve to authorize the DG to attend the 2 days regional workshop in October. This expense of \$200 for registration and expenses is authorized from the budgetary item " DG- training and travel from the 2019 provisional budget.

Carried

ADJOURNMENT

2019-08-150

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 8:04 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General