

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on May 3, 2021 at 7:00 p.m. held by video conference.

Present by video conference: Mayor Colleen Larivière, councilors Denis Dubeau, Joe Belanger, Emile Morin, Terry Racine, Donald Graveline and John Stitt.

Also present: Director General, Julie Bertrand

*A recording of this meeting will be posted on the municipal website.

Quorum is met and Mayor Colleen Larivière presides the meeting.

Adoption of Agenda

2021-05-65

It is moved by Donald Graveline and unanimously resolved to adopt the agenda for May 3rd, 2021.

Carried

Adoption of Minutes

2021-05-66

It is moved by Terry Racine and unanimously resolved to adopt the meeting minutes from April 12th, 2021.

Carried

URBANISM

2021-05-67

Approval of the municipal inspector's report

It is moved by Joe Belanger and unanimously resolve to approve the municipal inspector's report and the related travel expenses.

Carried

Legal representation regarding the revision of the cadastral reform for lot #3 685 570.

2021-05-68

Whereas there has been a modification to the cadastral reform regarding lot #3 685 570;

Whereas the municipality of Litchfield has been the official registered owner of the lot 3 685 570 until notification received April 09, 2021;

Whereas the municipality has received new information on April 15th, 2021, from the Ministry of Natural Resources in regards to the modification to the cadaster for lot 3 685 570;

Whereas it is necessary to ask for a review and verification of the modification to the cadaster regarding lot 3 685 570;

Whereas a review request was submitted to the MERN by the Municipality of Litchfield on April 15, 2021, as permitted by the law;

Whereas the municipality, in response to a letter received by the concerned party, transmitted a letter through Deveau Avocats, in order to inform said concerned party that such a review and verification request has been filed.

Whereas this process should be completed, as permitted by the law;

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Continued...

Therefore,

It is moved by Emile Morin and unanimously resolved that Deveau Avocats continue to represent the municipality regarding this file and consequently inform the concerned party.

Carried

Approval of subdivision plans for Luc Côté

2021-05-69

It is moved by Denis Dubeau and unanimously resolved to approve subdivision plans submitted by Michel Fortin from his minutes dated April 28, 2021 for new lots number 6441075,6441076, 6441077, 6441078,6441079,6441080 and 6441081 subdivided from original lot 5794411.

Carried

ROADS/EQUIPMENT

Purchase of knives for the Soveema mower

2021-05-70

It is moved by Donald Graveline and unanimously resolved to purchase cutting knives for the Soveema mower. This expense of approximately \$1000 is authorized from the budgetary item "equipment repairs and maintenance" from the 2021 provisional budget.

Carried

Purchase of 73 000 liters of liquid calcium

2021-05-71

It is moved by Joe Belanger and unanimously resolved to authorize the purchase of 73 000 liters of liquid calcium. This expense of \$24 927.73 taxes included is authorized from the budgetary item "calcium" from the 2021 provisional budget.

Carried

Purchase of bumper pads for the municipal docks.

2021-05-72

It is moved by Denis Dubeau and unanimously resolved to approve the purchase of bumper pads and corner for the municipal docks. This expense of \$1200 + taxes is authorized from the budgetary item "dock maintenance" from the 2021 provisional budget.

Carried

Repairs to the 2010 and 2017 trucks

2021-05-73

It is moved by John Stitt and unanimously resolved to authorize the repairs in the amount of \$1147 for the 2010 International truck and \$179.49 for the 2017 International truck. This expense authorized from the 2021 provisional budget.

Carried

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FINANCE

Payment of accounts

2021-05-74

It is moved by Denis Dubeau and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.

Carried

Monthly Invoices

Invoices paid: \$28 476.83

Invoices to be paid: \$ 16130.76

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$44 607.59 for the month of May 2021.

Signed: _____ Date: _____

Julie Bertrand, Director General

2021-05-75

Tax arrears – role # 9254-02-4132- collection procedures

It is moved by John Stitt and unanimously resolved to mandate Deveau Avocats to continue with the collection of tax arrears for the role # 9254-02-4132.

Carried

*Notice of Motion is given by Emile Morin that a Project By-law 2021-245 Concerning mandatory modifications to the Municipality of Litchfield’s Contractual Management Policy will be presented at future meeting of council.

HUMAN RESOURCES

Summer employment – transfer site position

2021-05-76

It is moved by John Stitt and unanimously resolved that director general, Julie Bertrand, post the transfer site summer employment position in the local papers.

Carried

Complaints regarding dumping of garbage

2021-05-77

Whereas there have been complaints regarding multiple sites of garbage dumping along municipal roads;

Therefore,

It is moved by Donald Graveline to purchase “no garbage dumping” signs to be posted in different locations along the municipal roads.

Carried

ADJOURNMENT

2021-05-78

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:33 p.m.

Carried

Colleen Larivière

Mayor

Julie Bertrand

Director General