

## **MUNICIPALITY OF LITCHFIELD**

Minutes of the Regular Council Meeting on February 8<sup>th</sup>, 2021 at 7:00 p.m. held by video conference.

Present by video conference: Mayor Colleen Larivière, councilors Denis Dubeau, Joe Belanger, Emile Morin, Terry Racine, Donald Graveline and John Stitt.

\*A recording of this meeting will be posted on the municipal website.

Also present: Director General, Julie Bertrand

Quorum is met and Mayor Colleen Larivière presides the meeting.

### **Adoption of Agenda**

2021-02-19 It is moved by Donald Graveline and unanimously resolved to adopt the agenda for February 8, 2021.  
Carried

### **Adoption of Minutes**

2021-02-20 It is moved by Denis Dubeau and unanimously resolved to adopt the meeting minutes from January 11<sup>th</sup>, 2021.  
Carried

### **Municipal Inspector's Annual Report**

2021-02-21 It is moved by Emile Morin and unanimously resolved to adopt the municipal inspector's 2020 annual report.  
Carried

## **FINANCE**

### **Payment of accounts**

2021-02-22 It is moved by Donald Graveline and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.  
Carried

### **Monthly Invoices**

Invoices paid: \$28 927.69

Invoices to be paid: \$ 27 279.61

### **Certificate of availability**

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$ 56 207.30 for the month of February 2021.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Julie Bertrand, Director General

2021-02-23

**2021 Tax Rate By-law 2021-244**

**To determine the tax rate and interest rate on arrears for the 2021 fiscal year.**

**Whereas** the content of article 252 of the Act respecting municipal taxation;

**Whereas** a notice of motion was given by Denis Dubeau at a session of council held on January 11, 2021 to the effect that the present by-law would be presented for adoption;

**Whereas** a project by-law 2021-244 was presented at the regular meeting of council on January 11<sup>th</sup>, 2021;

**Therefore**, it is moved by Denis Dubeau and unanimously resolved and ruled by the municipal council of the municipality of Litchfield to adopt the Tax Rate By-law 2021-244 as follows:

**SECTION 1 GENERAL TAX RATE 2021**

**ARTICLE 1-1**

That the general mill rate of .70\$ for 100\$ value stated in the evaluation role, be implemented for the 2021 fiscal year on all taxable immovable situated in the municipality of Litchfield.

**SECTION 2 INTEREST RATE ON TAX ARREARS 2021**

**ARTICLE 2-1**

From the time that the taxes are in arrears, the unpaid balances will incur interest at the annual rate of 5%.

**TO DETERMINE THE RATE FOR GARBAGE DISPOSAL FOR THE 2021 FISCAL YEAR**

**SECTION 3 GARBAGE DISPOSAL RATE 2021**

**ARTICLE 3-1**

The rate for garbage disposal will be a flat rate of 120\$/unit, to include all residences, cottages, camps and/or all domiciles situated within the territory of the Municipality of Litchfield.

**SECTION 4 COMING IN TO EFFECT**

This By-Law will come into force in conformity with the law.

**Carried**

2021-02-24

**Authentication of additional expenses related to the repair of outdoor lighting for the garage and municipal yard**

**Whereas** council approved the expense of \$400 for the repairs to outdoor lighting for the garage and municipal yard;

**Whereas** the estimate of \$400 was for labour only;

**Whereas** the final expense was \$1506.40:

**Therefore**,

**It is moved** by Joe Belanger and unanimously resolved to authenticate the additional amount of \$1106.40. This expense authorized from the budgetary item "garage repairs" from the 2021 provisional budget.

**Carried**

February 2021

**Purchase of Extended Warranty for the 2020 Western Star Truck**

2021-02-25 It is move Terry Racine and unanimously resolved to purchase the Extended Warranty for the 2020 Western Star Truck, for the term of 84 months/241,500 km at the cost of \$7638.00 expensed over 7 years at \$1091.14/year. This expense is authorized from the budgetary item "extended warranty" from the 2021 provisional budget.  
Carried

2020-02-26 AGREEMENT WITH THE MUNICIPALITY OF GRAND-CALUMET ISLAND  
WHEREAS the Municipality of Grand Calumet Island has filed an application with the Quebec Municipal Commission, requesting the conclusion of an intermunicipal agreement on the sharing of the rights of subject materials from a quarry and/or sandpit site that are likely to pass on a municipal public road, Sections 78.1 and, in particular, section 78.13 of the Municipal Skills Act;  
WHEREAS the Municipality has submitted a draft agreement for several months to the Municipality of Grand Calumet Island;  
WHEREAS the Municipality of Grand Calumet Island has finally agreed to sign the agreement following its resolution 2021-01-005;  
WHEREAS the Board is prepared to sign the agreement applicable as of January 1, 2021;  
WHEREAS, by signing the agreement, this will put an end to the dispute before the Quebec Municipal Commission in case No. CMQ-67364;  
THEREFORE,  
It is moved by Donald Graveline and unanimously resolved  
THAT the council agrees to sign the intermunicipal agreement related to the sharing of the rights of subject materials from a quarry site and/or sandpit with the Municipality of Grand Calumet Island, as submitted to the City Council;  
THAT the Council authorizes the Director General and Secretary-Treasurer, Julie Bertrand, and the Mayor, Ms. Colleen Larivière, to sign the intermunicipal agreement;  
THAT copy of this resolution be forwarded to the Quebec Municipal Commission to inform it of the intermunicipal agreement between the two municipalities;  
THAT the council asks the Quebec Municipal Commission to close the file NoCMQ-67364 accordingly.  
Carried

2021-02-27 CHIP Membership renewal  
It is moved Joe Belanger and unanimously resolved to authorize the CHIP membership for 2021. This expense of \$60.00 is authorized from the budgetary item "membership fees" from the 2021 provisional budget.  
Carried

February 2021

2021-02-28 Telmatik annual fee  
It is moved by Joe Belanger and unanimously resolved to authorize the payment of the TELMATIK Alert System annual fee. The

amount of \$ 1500.00 + taxes is authorized from the budgetary item “communication system” from the 2021 provisional budget.

Carried

**Authentication of expensed to update the First Aid Kit according to the COVID-19 requirements by the CNSSET.**

2020-02-29

It is moved by Terry Racine and unanimously resolved to authenticate the expense of \$111.45 for the supplies required to update the first aid kit in order that they be in compliance with the CNSSET COVID-19 requirements.

Carried

**HUMAN RESOURCES**

**Director General Contract Renewal**

2021-02-30

It is moved by Joe Belanger and unanimously resolved to renew the Director General, Julie Bertrand’s contract. This valid from Jan 1, 2021 to December 31, 2024.

It is also resolved to modify the contract to increase the vacation time by 1 extra week per year.

It is also resolved that Mayor Lariviere is authorized to sign the contract.

Carried

**HALTE**

2021-02-31

**Request to open the Municipal Halte for the winter in order to allow citizens to slide on the hill.**

It is moved by Terry Racine and unanimously resolved to open the Halte in order to allow citizens to slide on the hill. It is noted that the washrooms will remain closed and that all Covid-19 directives are to be followed.

Carried

**ADJOURNMENT**

2021-02-33

It is moved by Joe Belanger and unanimously resolved to adjourn the meeting at 7:15p.m.

Carried

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Colleen Larivière  
Mayor

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Julie Bertrand  
Director General