

MUNICIPALITY OF LITCHFIELD

Minutes of the Regular Council Meeting on October 2, 2023 at 7:00 p.m. held at the Municipal office located at 1362 route 148, Campbell's Bay, Qc.

Present: Mayor Lariviere, councilors Denis Dubeau, Emile Morin, Rick Frost, John Stitt, Terry Racine and Courtney Harris.

Also present: Director General, Julie Bertrand

Visitors: Brian Larue, Tereasa Roy, Andre Lemay, Scott and Suzanne Gardiner, residents from Lawless Lake Road.

Quorum is met and Mayor Lariviere presides the meeting.

Adoption of Agenda

2023-10-590 It is moved by Terry Racine and unanimously resolved to adopt the agenda for October 2, 2023.

Carried

Adoption of Minutes

2023-10-591 It is moved by Emile Morin and unanimously resolved to adopt the meeting minutes from the September 5th and 11th, 2023.

Carried

*There are no declarations of conflict of interest from members of council.

Question Period

*It is noted that the visitors attending the meeting reported concerns regarding the compaction and safety of the shoulders on the Lawless Lake Road. Council has assured the taxpayers that it will be addressed.

*In addition, the taxpayers complimented and thanked council for the paving project realized on Lawless Lake Road.

URBANISM

Municipal Inspector

2023-10-592 Director General, as acting municipal inspector, has given a report to council regarding permits and certificates.

Carried

ROADS/EQUIPMENT

2023-10-593 It is moved by Courtney Harris and unanimously resolved to put out a call for tender for the Patch Paving Repairs on chemin Church. This call for tender to be posted on the SEAO and a public notice in a local newspaper.

Carried

2023-10-594

By-Law 2023-252 for the Modification to By-Law 2016-016 - To decree imposing a tax for the financing of 911 emergency centers

WHEREAS the municipality adopted by-law 2016-016 on May 2, 2016;

WHEREAS it is moved by Terry Racine and unanimously resolved to modify By-law 2016-016 by the following;

1. **Article 2 of By-Law 2016-016 is replaced by the following:**
Effective January 1, 2024 a tax will be imposed for the supply of an emergency telephone service, of .52\$ per month per telephone number or, in the case of a multiline service other than a Centrex service, per access line.

2. **The present By-Law 2016-016 is amended by inserting the following after Article 22.**
The amount of the tax is indexed, on January 1st of each year beginning in 2025, according to the rate corresponding to the annual variation in the overall average consumer price index for Québec, excluding alcoholic beverages, tobacco products, smokers' articles and recreational cannabis, for the 12-month period ending June 30^t of the year preceding the year for which the amount of the tax is to be indexed.

This amount, thus indexed, is reduced to the nearest cent if it includes a fraction a cent less than \$0.0005; it is increased to the nearest cent if it includes a fraction of a cent equal to or greater than \$0.005.

The result of this indexation corresponds to the amount published by the Minister of Municipal Affairs, Regions and Land Occupancy in Part 1 of the Gazette Officielle du Québec, in accordance with article 2.1 of the By-Law encompassing the municipal tax for 9-1-1 (chapter F-2.1, r 14).

3. **The present By-law shall come into force on the date that the Minister of Municipal Affairs of Regions and Occupation of the territories publishes it in the Official Gazette of Quebec.**

Carried

2023-10-595

Welding of the railing on the Crawford Road Bridge

It is moved by Terry Racine and unanimously resolved to hire Jimmy Morin to weld the railing on the Crawford Road Bridge.

Carried

2023-10-596

2023 Winter Sand supply

Whereas a call for tender for the 2023 supply of Winter Sand was sent to 3 suppliers;

Whereas 1 tender was received from:

Les Entreprises Brian Stanton in the amount of \$3.54/m.t. tax in.

Therefore,

It is moved by Rick Frost and unanimously resolved to accept the offer tendered by Les Entreprises Brian Stanton.

Carried

2023 Winter Salt supply

2023-10-597 Whereas the municipality received to price quotes for the supply of 115 m.t. of winter salt from the following:
Compass Minerals \$131.08/m.t. delivered +tax
Sel Warwick \$136.00/m.t. delivered +tax
Therefore,
It is moved by John Stitt and unanimously resolved to accept the tendered amount from Compass Minerals.
Carried

Payment of accounts

2023-10-598 It is moved by Rick Frost and unanimously resolved to authorize payment of invoices to be paid and to accept the payment of invoices paid prior to this meeting.
Carried

Monthly Invoices

Invoices paid: \$22 713.09

Invoices to be paid: \$541,349.03

Certificate of availability

I, Julie Bertrand, Director General of the Municipality of Litchfield, certify that there are sufficient credits available to pay the approved amount of bill totaling \$564,062.12 for the month of October 2023.

Signed: _____ Date: _____

Julie Bertrand, Director General

*It is noted that the 2022 Financial Statements have been deposited and presented.

Bursary and Graduate luncheon donation

2023-10-599 It is moved by John Stitt and unanimously resolved to donate \$250 for a bursary for 1 Litchfield graduate from ESSC.
Carried

SECURITY

2023-10-600 Whereas the By-law respecting the conditions to practice within a municipal fire safety service provides for the training requirements for firefighters of fire safety services in order to ensure a minimum professional qualification;
Whereas this by-law is part of a desire to guarantee municipalities the training of firefighting teams with the necessary skills and abilities to respond effectively in emergency situations;
Whereas in December 2014, the Government of Quebec established the Financial Assistance Program for the training of volunteer or part-time firefighters and that it has been renewed in 2019 ;
Whereas the main objective of this Program is to provide municipal organizations with financial assistance to enable them to have a sufficient number of qualified firefighters to act effectively and safely in emergency situations;
Whereas this program is also intended to promote the acquisition of the skills and abilities required by volunteer or part-time firefighters who work in municipal fire safety services;
Whereas the Municipality of LITCHFIELD wishes to benefit from the financial assistance offered by this program;

Continued.

Whereas the municipality of LITCHFIELD plans to train 2 firefighters for the Firefighter I program during the next year in order to respond efficiently and safely to emergency situations on its territory;

Whereas the municipality must transmit its request to the Ministère de la Sécurité Publique through the MRC Pontiac in accordance with article 6 of the Program;

Therefore,

It is proposed by Denis Dubeau and unanimously resolved to present a request for financial assistance for the training of these firefighters within the framework of the Financial Assistance Program for the training of volunteer or part-time firefighters to the Ministry of Public Security and to transmit this request to the MRC Pontiac.

Carried

CORRESPONDANCE

Mayor Lariviere reads the correspondence

2023-10-601

Policy for the Protection of Personal Information

It is moved by Courtney Harris and unanimously resolved to engage the Legal firm Deveau Avocats to prepare a Policy for the Protection of Personal Information. This expense of approximately \$2000, to be shared 50/50 by the Municipality of Campbell's Bay, is authorized from the budgetary item "legal fees" from the 2023 Provisional Budget.

Carried

2023-10-602

ADJOURNMENT

It is moved by Rick Frost and unanimously resolved to adjourn the meeting at 8:15 p.m.

Carried

Colleen Larivière
Mayor

Julie Bertrand
Director General

